

Kentucky College & Career Outreach Coalition
Steering Committee Meeting
May 19, 2015, 2 – 3:00 pm
CPE Office, Conference Room B

MINUTES

Members attending: Susan Hopkins, Lee Nimocks, Reecie Stagnolia, Dale Winkler
Meeting facilitator: Kim Millerd

1. **Partner Agency Updates**

2. **Review discussion & points of consensus from last committee meeting**

Points of discussion/decision:

Kim reviewed the following items discussed at the April committee meeting to ensure consensus as there was not a quorum present at the last meeting.

- Conduct research on other similar state networks/coalitions to see how they are structured and operate to develop a recommendation
 - Kim shared some initial insight gained from conversations with the Tennessee College Access and Success Network and the Michigan College Access Network. More findings will be presented at the July steering committee meeting.

 - Join the National College Access Network
 - CPE has agreed to pay for a one-year membership on behalf of the Coalition. Kim reviewed the member benefits; each member of the Coordinating Board will have access to their own online membership.

 - Begin exploring potential funding opportunities to obtain resources for additional staff support and Coalition initiatives/events.
 - The committee discussed the possibility of each of the partner agencies contributing equally toward a shared full-time staff position to support the Coalition. They asked that the research on other statewide coalitions include insight into how those networks/organizations are positioned and financed.

 - Adopt the new name of Kentucky College & Career Connections Coalition (Ky3C Coalition)
 - The committee will support the upcoming recommendation of the Marketing & Communications workgroup to rename and brand the Coalition under this name.

 - Create a Coalition website/blog to facilitate communication
 - Kim has developed a small blog to house information about the Coalition which will be previewed at the June coordinating board meeting - <http://ky3ccoalition.blogspot.com/>

 - Define focus for the Coalition the first year as primarily on member relations and communication and ask the workgroups to define their goals/action steps
 - The committee supported this focus.
1. **Review/adopt agenda for 6/9/15 Coordinating Board meeting**

Kim reviewed the proposed goals for the June meeting as follows:

 - Define the role & responsibilities of the Coordinating Board

- Nominate a chair/vice chair
- Adopt voting process
- Review recommended terms of board membership

The committee discussed the following:

- Inviting Jeff Whitehead to serve on the board as a workforce representative; Reecie will contact him
- Rotating terms of membership of 2-3 years for members-at-large so that turnover on the board does not happen all at once.
- Workgroup chairs should serve at least three years, with the successor coming from the workgroup membership to ensure continuity of the work.
- Steering committee members are appointed by the agency heads who holds the discretion in appointing new designees at any time.

- Share NCAN member resources
- Work group updates & recommendations - discuss & adopt 2015 workgroup recommended goals

- Discuss format/content for Coalition meetings

The committee discussed the following ideas:

- Dale could provide an update on KDE's delivery plan and statewide college and career readiness strategies and goals
- Host a discussion panel
 - Students re: their perceptions of barriers to college entry
 - School counselors re: their perspectives on student/family barriers and what support they need
 - Postsecondary advisors and career counselors re: challenges they see to student success once in college
 - WorkReady communities re: best practices in outreach to adults with some college but no degree
- Focus on a specific issue as a problem-solving exercise, such as "What are strategies to connect recent GED graduates to postsecondary education?"

Upcoming Meetings

Coordinating Board
Coalition meeting

Tuesday June 9, 2015, 1 pm
Tuesday, Aug. 18, 2015, 1 pm